



Millbrae Elementary School District
 555 Richmond Drive
 Millbrae, CA 94030
 650-697-5693 • 650-697-6865 (fax) • www.millbraeschooldistrict.org

2024-2025 WORK SCHEDULES

CERTIFICATED STAFF	START DATE	END DATE	PROFESSIONAL LEARNING (PL) AND WORK DAY NOTES
Program Coordinator/Health Services Coordinator (200)	8/5/2024	6/13/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
Psychologists (195)	8/5/2024	6/6/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
New Certificated Teachers/Ed Specialists (187)	8/08/2024	5/30/2025	8/08/24 & 8/09/24 (New Teacher Orientation) 8/12 & 8/14 Workdays 8/13/24, 11/25/24, 11/26/24 (PL DAYS)
Counselors (185)	8/12/2024	5/30/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
Certificated Teachers (185)	8/12/2024	5/30/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
EL Coordinator (195)	8/5/2024	6/6/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
MTSS Coordinator (195)	8/5/2024	6/6/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
Speech/Language Therapist (185)	8/12/2024	5/30/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS)
Vice Principal (207)	8/1/2024	6/20/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS) 3/14/25 Work Day
Principals (210)	7/29/2024	6/20/2025	8/13/24, 11/25/24, 11/26/24 (PL DAYS) 3/14/25 Work Day



Millbrae Elementary School District
 555 Richmond Drive
 Millbrae, CA 94030
 650-697-5693 • 650-697-6865 (fax) • www.millbraeschooldistrict.org

2024-2025 WORK SCHEDULES

CLASSIFIED STAFF	START DATE	END DATE	PROFESSIONAL LEARNING (PL) AND WORK DAY NOTES
Student Services Secretary (214)	7/31/2024	6/30/2024	Work Days – 8/13/24, 11/25/24, 11/26/24 and 3/14/25
Middle School Office Manager (212)	8/1/2024	6/27/2025	Work Days – 8/13/24, 11/25/24, 11/26/24 and 3/14/25
School Administrative Secretaries (199)	8/5/2024	6/12/2025	Work Days – 8/13/24, 11/25/24, 11/26/24
School Attendance Secretary (199)	8/5/2024	6/12/2025	Work Days – 8/13/24, 11/25/24, 11/26/24
Occupational Therapist (185)	8/12/2024	6/3/2025	8/13/24 PL Day Non-Work Days 11/25/24, 11/26/24
Supervisor of Behavior Services (200)	8/5/2024	6/13/2025	8/13/24 PL Day Work Days 11/25/24, 11/26/24
Board Certified Behavior Analyst (185)	8/12/2024	6/3/2025	8/13/24 PL Day Non-Work Days 11/25/24, 11/26/24
Behavior Specialist (185)	8/12/2024	6/3/2025	8/13/24 PL Day Non-Work Days 11/25/24, 11/26/24
Instructional Aides, and Special Education Paraeducators (183)	8/12/2024	5/30/2025	8/12 & 8/14-Work Days on Site 8/13/24 PL Day Non-Work Days 11/25/24, 11/26/24
ELD Tutors (183)	8/12/2024	5/30/2025	8/12/24 Training with EL Coordinator 8/13/24 PL Day Non-Work Days 11/25/24, 11/26/24
Food Service Workers (183 +Extra Hours)	8/12/2024	5/30/2025	8/12/24 Training with Director 8/13/24 PL Day 8/14/24-Work Day on Site Non-Work Days 11/25/24, 11/26/24
Food Service Accounting Clerk (183)	8/12/2024	5/30/2025	8/13/24 – PL Day Non-Work Days 11/25/24, 11/26/24